



BOARD OF TRUSTEES

Regular Meeting

April 12, 2017

7:00 p.m.

1. CALL MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA
5. PRESENTATIONS
6. CLOSED SESSION
7. PUBLIC HEARINGS
8. PUBLIC COMMENT: Restricted to three minutes regarding issues on this agenda
9. REPORTS/BOARD COMMENTS
 - A. Current List of Boards and Commissions – Appointments as needed
10. CONSENT AGENDA
 - A. Communications
 - B. Minutes – March 22, 2017- regular meeting
 - C. Minutes – March 25, 2017 – special meeting
 - D. Bills
 - E. Payroll
 - F. Meeting Pay
 - G. Fire Reports
11. NEW BUSINESS
 - A. Discussion / Action: Charitable Gaming Resolution Community Compassion Network
 - B. Discussion / Action: Clean Up Day Service Agreement with Granger Waste Services
 - C. Discussion / Action: Clean Up Day Service Agreement with Advanced Technology Recycling (ATR)
12. MANAGER COMMENTS
13. EXTENDED PUBLIC COMMENT: Restricted to 5 minutes regarding any issue
14. FINAL BOARD MEMBER COMMENT
15. ADJOURNMENT

Board Expiration Dates

Planning Commission Board Members (9 Members) 3 year term			
#	F Name	L Name	Expiration Date
1-BOT Representative	Norm	Woerle	11/20/2020
2-Chair	Phil	Squatrito	2/15/2020
3- Vice Chair	Bryan	Mielke	2/15/2018
4-Secretary	Alex	Fuller	2/15/2020
5-Vice Secretary	John	Zerbe	2/15/2018
6	Ryan	Buckley	2/15/2019
7	Denise	Webster	2/15/2020
8	Erik	Robinette	2/15/2018
9	Dwayne	Strachan	2/15/2018
Zoning Board of Appeals Members (5 Members, 2 Alternates) 3 year term			
#	F Name	L Name	Expiration Date
1-Chair	Tim	Warner	12/31/2019
2-PC Rep / Vice Chair	Bryan	Mielke	2/18/2018
3-Vice Secretary	Jake	Hunter	12/31/2019
4-Secretary	Mike	Darin	12/31/2019
5	Paul	Gross	12/31/2018
Alt. #1	Andy	Theisen	12/31/2019
Alt. #2	Taylor	Sheahan-Stahl	2/15/2018
Board of Review (3 Members) 2 year term			
#	F Name	L Name	Expiration Date
1-Chair	Ronald	Mclvor	12/31/2018
2	James	Thering	12/31/2018
3	Brian	Neyer	12/31/2018
Alt #1	Mary Beth	Orr	1/25/2019
Citizens Task Force on Sustainability (4 Members) 2 year term			
#	F Name	L Name	Expiration Date
1	Laura	Coffee	12/31/2018
2	Mike	Lyon	12/31/2018
3	Jay	Kahn	12/31/2018
4	Phil	Mikus	11/20/2020
Construction Board of Appeals (3 Members) 2 year term			
#	F Name	L Name	Expiration Date
1	Colin	Herron	12/31/2017
2	Richard	Klumpp	12/31/2017
3	Andy	Theisen	12/31/2017
Hannah's Bark Park Advisory Board (2 Members from Township) 2 year term			
1	Mark	Stuhldreher	12/31/2018
2	John	Dinse	12/31/2017
Chippewa River District Library Board 4 year term			
1	Ruth	Helwig	12/31/2019



Board Expiration Dates

EDA Board Members (11 Members) 4 year term			
#	F Name	L Name	Expiration Date
1	Thomas	Kequom	4/14/2019
2	James	Zalud	4/14/2019
3	Robert	Elmore	2/13/2017
4	Robert	Bacon	1/13/2019
5	Ben	Gunning	11/20/2020
6	Marty	Figg	6/22/2018
7	Sarvijit	Chowdhary	1/20/2018
8	Cheryl	Hunter	6/22/2019
9	Vance	Johnson	2/13/2017
10	Michael	Smith	2/13/2017
11	Mark	Perry	3/26/2018
Mid Michigan Area Cable Consortium (2 Members)			
#	F Name	L Name	Expiration Date
1	Kim	Smith	
2	Vacant		

2017 CHARTER TOWNSHIP OF UNION
Board of Trustees
Regular Meeting

A regular meeting of the Charter Township of Union Board of Trustees was held on March 22, 2017 at 7:00 p.m. at Union Township Hall.

Meeting was called to order at 7:00 p.m.

Roll Call

Present: Supervisor Gunning, Clerk Cody, Treasurer Rice, Trustees B. Hauck, Lannen, Mikus, and Woerle

Approval of Agenda

Mikus moved Rice supported to approve the agenda as presented. Vote: Ayes: 7 Nays: 0. Motion carried.

Presentations

- A. Marc Griffis, Isabella County 911 & Emergency Mgt Director
- B. Jim McBryde - MMDC 2016 Accomplishments and 2017 Goals

Public Hearings

Public Comment - open 7:17 p.m.

Andy Theisen, 1520 E. Deerfield Rd. – Commented on condition of E. Deerfield Rd.
Bryan Mielke, 3791 Greenacres – Commented on his support of the Human Rights Ordinance 2016-02.

Reports/Board Comments

Lannen – Updates from County and Township Council of Governments meetings he attended.
Gunning – Commented on open seats on EDA; commented on attendance at Township meetings.
Woerle – Planning Commission updates.
Cody – Updates from City of Mt. Pleasant she attended.
Mikus – Sustainability Committee updates for the June 10, 2017 Annual Clean Up Day.

Consent Agenda

- A. Communications
- B. Minutes March 8, 2017 – Regular Meeting
- C. Payroll
- D. Bills
- E. Meeting Pay
- F. Fire Reports
- G. 2.5.10 Cash Flow Ratio

Woerle moved B. Hauck supported to approve the consent agenda as presented. Vote: Ayes: 7 Nays: 0. Motion carried.

BOARD AGENDA

A. Discussion / Action (K. Smith): 2017 Water Storage Tank Maintenance Project

1. Approval of Bid – MC Sandblasting and Painting

2. Approval of Technical Services Agreement – Dixon Engineering

Lannen moved **Woerle** supported to approve the bid by MC Sandblasting and Painting in the amount of \$179,375.00 for the interior painting and repairs of Deerfield Road water storage tank and the exterior painting and repairs of Lincoln Road water storage tank. **Vote: Ayes: 7 Nays: 0. Motion carried.**

Cody moved **Rice** supported to approve the Technical Services Agreement between Dixon Engineering and Charter Township of Union in the amount of \$16,500.00 for the 2017 Water Storage Tank Maintenance Project. **Vote: Ayes: 7 Nays: 0. Motion carried.**

B. Discussion / Action (Woerle): Consider for adoption A Resolution to Reaffirm Human Rights Ordinance No: 2012-06

Woerle moved **B. Hauck** supported to approve adopting the Resolution to Reaffirm Human Rights Ordinance No: 2012-06. **Roll Call Vote: Ayes: Supervisor Gunning, Clerk Cody, Treasurer Rice, Trustees B. Hauck, Lannen, Mikus, and Woerle. Nays: 0. Motion carried.**

Woerle moved **Cody** supported publication of the adopted resolution to reaffirm human rights ordinance no. 2012-06: 1)That this resolution be published in the Morning Sun, Sunday Edition; 2)That we provide a news release of our resolution and commitment to Human Rights; 3) The resolution be framed and posted in our Township Hall for all Citizens to see; 4) That our Clerk record this resolution with the office of the Governor and the Majority and Minority Leaders in the State Senate and House of Representatives. **Vote: Ayes: 7 Nays: 0. Motion carried.**

C. Discussion / Action: Consider certifying that the Support Emergency Operations Plan for the Charter Township of Union June 2015 (The Plan), is the current plan

Cody moved **Rice** supported to approve certifying that the Support Emergency Operations Plan for the Charter Township of Union, June 2015 (the Plan), is the current plan, amending the language to be consistent with Human Rights Ordinance No. 2016-06. **Vote: Ayes: 7 Nays: 0. Motion carried.**

D. Discussion (Ben Gunning): Gravel Roads/Deerfield Road Condition/Detour Routing

Discussion by the Board of Trustees.

E. Discussion (Ben Gunning): Medical Marijuana/ Public Acts 281, 282, 283

Discussion by the Board of Trustees.

MANAGER COMMENTS

April 26 (4-6p.m.) Staff/Boards/Commissions Ethics presentation.

EXTENDED PUBLIC COMMENT - Open 8:56 p.m.

No Comments.

FINAL BOARD MEMBER COMMENTS

Lannen – Commented that Public Comment should stay consistent, giving citizens the chance to speak and Trustees listen.

Rice – Settled with the County, 4 cd’s matured and new cd’s set up.

Woerle – Thanked the Board for their support in reaffirming the Human Rights ordinance.

Commented that there should be recognition/appreciation of past Boards/Commissioners and Citizens.

ADJOURNMENT

Rice moved **Cody** supported to adjourn the meeting at 9:02 p.m. **Vote: Ayes: 7 Nays: 0.**
Motion carried.

APPROVED BY:

Lisa Cody, Clerk

Ben Gunning, Supervisor

(Recorded by Jennifer Loveberry)

2017 CHARTER TOWNSHIP OF UNION
Board of Trustees
Special Meeting

A special meeting of the Charter Township of Union Board of Trustees was held on March 25, 2017 at 9:00 a.m. at Union Township Hall.

Meeting was called to order at 9:00 a.m.

Roll Call

Present: Supervisor Gunning, Clerk Cody, Trustees B. Hauck, Lannen, Mikus, and Woerle

Excused: Treasurer Rice

Others Present

Township Staff: DePriest, Gallinat, K. Smith, Teall

Approval of Agenda

B. Hauck moved **Woerle** supported to approve the agenda as presented. **Vote: Ayes: 6 Nays: 0.**
Motion carried.

Public Comment

No comments.

BOARD AGENDA

A. Discuss The Union Township Policy Governance Manual with Sue Radwan
Sue Radwan discussed Policy Governance with the Board of Trustees and Township Staff.

EXTENDED PUBLIC COMMENT

No Comments.

ADJOURNMENT

Mikus moved **Cody** supported to adjourn at meeting at 3:20 p.m. **Vote: Ayes: 6 Nays: 0.**
Motion carried.

APPROVED BY:

Lisa Cody, Clerk

Ben Gunning, Supervisor

(Recorded by Lisa Cody)

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank 101 POOLED CHECKING					
04/03/2017	101	109 (E)	00146	CONSUMERS ENERGY PAYMENT CENTER	31,076.03
04/03/2017	101	110 (E)	00146	VOID	0.00 V
04/03/2017	101	111 (E)	00146	VOID	0.00 V
04/07/2017	101	112 (E)	00146	CONSUMERS ENERGY PAYMENT CENTER	1,709.82
04/07/2017	101	113 (E)	01105	MASTERCARD	5,357.48
04/12/2017	101	19194	00020	JAMES ALWOOD	333.76
04/12/2017	101	19195	01537	AMY OLSON	40.00
04/12/2017	101	19196	00043	ARROW UNIFORM	451.33
04/12/2017	101	19197	00066	BILL'S CUSTOM FAB, INC.	70.00
04/12/2017	101	19198	00072	BLOCK ELECTRIC	109.60
04/12/2017	101	19199	01240	BRAUN KENDRICK FINKBEINER PLC	5,298.29
04/12/2017	101	19200	00095	C & C ENTERPRISES, INC.	660.45
04/12/2017	101	19201	00722	CHARTER TOWNSHIP OF UNION	4,002.96
04/12/2017	101	19202	00129	CMS INTERNET, LLC	1,907.19
04/12/2017	101	19203	00155	COYNE OIL CORPORATION	685.13
04/12/2017	101	19204	01186	COYNE PROPANE LLC	1,615.47
04/12/2017	101	19205	01242	CULLIGAN WATER	14.00
04/12/2017	101	19206	01171	DBI BUSINESS INTERIORS	576.74
04/12/2017	101	19207	00197	ECOLAB INC	81.76
04/12/2017	101	19208	00201	ELHORN ENGINEERING COMPANY	1,721.00
04/12/2017	101	19209	01426	ENVIRONMENTAL RESOURCE ASSOCIATES	645.73
04/12/2017	101	19210	01449	ENVIRONMENTAL SALES, INC	1,275.50
04/12/2017	101	19211	00209	ETNA SUPPLY COMPANY	132.05
04/12/2017	101	19212	01221	ANDREW FUSSMAN	10.16
04/12/2017	101	19213	00266	HACH COMPANY	806.69
04/12/2017	101	19214	00360	KIMBALL MIDWEST	564.96
04/12/2017	101	19215	00362	KRAPOHL FORD & LINCOLN	38.35
04/12/2017	101	19216	01172	LEADING EDGE MENTORING	1,850.00
04/12/2017	101	19217	01300	LINDSAY SOFT WATER	10.50
04/12/2017	101	19218	01536	MARICJON INVESTMENTS	400.00
04/12/2017	101	19219	01464	MAX AND EMILY'S EATERY	93.00
04/12/2017	101	19220	01506	MCKENNA ASSOCIATES	6,525.00
04/12/2017	101	19221	00142	MICHIGAN OFFICE SOLUTIONS	252.23
04/12/2017	101	19222	01199	MID MICHIGAN ANSWERING SERVICE	300.00
04/12/2017	101	19223	00463	MT. PLEASANT HEATING & AIR COND	250.00
04/12/2017	101	19224	00494	NORTH CENTRAL LABORATORIES	195.12
04/12/2017	101	19225	01438	PATTERSON PLUMBING SERVICE INC.	525.00
04/12/2017	101	19226	00540	PRO COMM INC	48.12
04/12/2017	101	19227	00549	CHRIS RADER	10.70
04/12/2017	101	19228	01440	RESERVE ACCOUNT	3,000.00
04/12/2017	101	19229	01137	MARK ROCKAFELLOW	16.05
04/12/2017	101	19230	00597	SHERWIN WILLIAMS	42.42
04/12/2017	101	19231	01364	SHERRIE TEALL	75.97
04/12/2017	101	19232	00789	U S BANK, N.A.	485,435.63
04/12/2017	101	19233	01013	USA BLUE BOOK	1,207.83
04/12/2017	101	19234	01314	VERIZON WIRELESS	429.90
04/12/2017	101	19235	01257	JOSH WALDRON	53.50
04/12/2017	101	19236	00703	WASTE MANAGEMENT OF MICHIGAN, INC	1,174.45
04/12/2017	101	19237	01236	WEB ASCENDER	90.00
04/12/2017	101	19238	00723	WINN TELECOM	199.73
04/12/2017	101	19239	01483	XEROX FINANCIAL SERVICES	1,500.76

101 TOTALS:

Total of 51 Checks:	562,870.36
Less 2 Void Checks:	0.00
Total of 49 Disbursements:	562,870.36

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 101 POOLED CHECKING						
04/03/2017	101	109 (E)	00146	CONSUMERS ENERGY PAYMENT CENTER	3998 E DEERFIELD RD 5369 S CRAWFORD RD 3248 S CONCOURSE DR 5076 S MISSION RD 4795 S MISSION ST 4797 S MISSION ST #BARN 5228 S ISABELLA RD 4822 ENCORE BLVD 4244 E BLUE GRASS RD 2270 NORTHWAY DR 2055 ENTERPRISE DR 5525 E REMUS RD 5537 E BROADWAY RD 1933 S ISABELLA RD 5144 BUDD ST 5142 BUDD ST 1660 BELMONT DR 2188 E PICKARD RD 1776 E PICKARD RD 1876 PACKARD RD 2180 S LINCOLN 2495 DEERFIELD RD 2424 W MAY ST 800 CRAIG HILL RD 4520 E RIVER RD 1633 S LINCOLN RD 5319 E AIRPORT RD 1046 S MISSION ST 1605 SCULLY RD 2279 S MERIDIAN RD 4511 E RIVER RD 2010 S LINCOLN RD 5240 E BROOMFIELD RD 900 MULBERRY LN	103.47 77.71 243.55 962.00 2,205.14 470.45 6,939.57 123.53 82.05 26.17 351.77 80.68 287.35 675.24 22.57 167.47 177.63 89.43 63.27 184.59 22.57 323.00 442.12 49.53 437.16 260.57 33.57 132.43 74.75 954.43 13,310.08 840.45 764.88 96.85
						31,076.03
04/03/2017	101	110 (E)	00146	VOID		V
				Void Reason: Created From Check Run Process		
04/03/2017	101	111 (E)	00146	VOID		V
				Void Reason: Created From Check Run Process		
04/07/2017	101	112 (E)	00146	CONSUMERS ENERGY PAYMENT CENTER	2010 S LINCOLN RD #GUL STREET LIGHTS	49.67 1,660.15
						1,709.82
04/07/2017	101	113 (E)	01105	MASTERCARD	MASTERCARD CRAWFORD MASTERCARD BEBOW MASTERCARD WALDRON MASTERCARD DEARING MASTERCARD RADAR MASTERCARD MCBRIDE MASTERCARD MCPHERSON MASTERCARD GALLINAT MASTERCARD DEPRIEST	206.87 33.98 424.41 1,304.02 34.92 2,186.79 183.82 7.62 96.29

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
					MASTERCARD ROCKAFELLOW	80.53
					MASTERCARD RICE	434.00
					MASTERCARD FUSSMAN	229.23
					MASTERCARD STUHLBREHER	135.00
						<u>5,357.48</u>
04/12/2017	101	19194	00020	JAMES ALWOOD	ROYALTIES	333.76
04/12/2017	101	19195	01537	AMY OLSON	REFUND PARKS PAVILION RENTAL FEE	40.00
04/12/2017	101	19196	00043	ARROW UNIFORM	UNIFORMS	47.12
					UNIFORMS	77.96
					UNIFORMS	202.26
					UNIFORMS	47.12
					UNIFORMS	76.87
						<u>451.33</u>
04/12/2017	101	19197	00066	BILL'S CUSTOM FAB, INC.	VACTOR REPAIR	70.00
04/12/2017	101	19198	00072	BLOCK ELECTRIC	REPLACE 2 EMERGENCY LIGHTS	109.60
04/12/2017	101	19199	01240	BRAUN KENDRICK FINKBEINER PLC	GEN LEGAL FEES - FEB 2017	1,350.00
					NEW GRASS CIVIL - FEB 2017	3,948.29
						<u>5,298.29</u>
04/12/2017	101	19200	00095	C & C ENTERPRISES, INC.	SUPPLIES JAMESON HALL	118.45
					WTR DEPT-CLEANING WIPES	69.00
					STAINLESS STEEL CLEANER/SCOTCH BRITE PAD	441.50
					VINYL GLOVES/SAFETY SUPPLIES	31.50
						<u>660.45</u>
04/12/2017	101	19201	00722	CHARTER TOWNSHIP OF UNION	1ST QTR WWTP WATER SEWER BILL	3,378.20
					1ST QTR WWTP SOLIDS BUILDING WATER	208.00
					1ST QTR JAMESON PARK WATER	195.86
					1ST QTR 1776 PICKARD POLE BLDG	73.00
					1ST QTR TWP HALL WTR SWR BILL	147.90
						<u>4,002.96</u>
04/12/2017	101	19202	00129	CMS INTERNET, LLC	CMS SERVER / PHONE APRIL 2017	482.20
					WWTP COMPUTER UPGRADE&WOERLE EMAIL PHONE	498.74
					SET UP BS&A SECURITY UPDATES/ISABELLA SE	475.00
					SETUP PHONE FOR TRUSTEES-SPRVSRs OFFICE	261.25
					FIX DEAD SECURITY LINE	190.00
						<u>1,907.19</u>
04/12/2017	101	19203	00155	COYNE OIL CORPORATION	GAS & FUEL	685.13
04/12/2017	101	19204	01186	COYNE PROPANE LLC	WWTP PROPANE	790.07
					ISABELLA PROPANE BILL	825.40
						<u>1,615.47</u>
04/12/2017	101	19205	01242	CULLIGAN WATER	WWTP MARCH WATER	14.00
04/12/2017	101	19206	01171	DBI BUSINESS INTERIORS	TIME CLOCK FOR SHOP	334.79
					MONITOR RISERS, RULED PADS	75.12
					FILE FOLDERS-HR	30.22
					BRD PKT. ENVELOPES, REPORT COVERS	69.63

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
					WATER OFFICE TONER	90.96
					TIME CLOCK FOR SHOP	339.19
					RETURN ENVELOPE W/METAL CLASP	(23.98)
					TIME CLOCK SHOP RETURN CREDIT	(339.19)
						<u>576.74</u>
04/12/2017	101	19207	00197	ECOLAB INC	LIMEAWAY 4X1 GAL	81.76
04/12/2017	101	19208	00201	ELHORN ENGINEERING COMPANY	BULK CHLORINE	1,721.00
04/12/2017	101	19209	01426	ENVIRONMENTAL RESOURCE ASSOCIATES	LAB SUPPLIES	645.73
04/12/2017	101	19210	01449	ENVIRONMENTAL SALES, INC	DISINFECTION EQUIPMENT	1,275.50
04/12/2017	101	19211	00209	ETNA SUPPLY COMPANY	CHARGER METER READING EQUIPMENT	132.05
04/12/2017	101	19212	01221	ANDREW FUSSMAN	EMERGENCY MISS DIG-CALL IN MILEAGE REIMB	10.16
04/12/2017	101	19213	00266	HACH COMPANY	AMMONIA AND PHOSPHORUS	806.69
04/12/2017	101	19214	00360	KIMBALL MIDWEST	SUPPLIES	393.89
					SUPPLIES	<u>171.07</u>
						564.96
04/12/2017	101	19215	00362	KRAPOHL FORD & LINCOLN	2009 FORD ESCAPE OIL CHANGE AND INSPECTI	38.35
04/12/2017	101	19216	01172	LEADING EDGE MENTORING	POLICY GOVERNANCE RETREAT	1,850.00
04/12/2017	101	19217	01300	LINDSAY SOFT WATER	TWP HALL SALT DELIVERY	10.50
04/12/2017	101	19218	01536	MARICJON INVESTMENTS	UB refund for account: 03634	400.00
04/12/2017	101	19219	01464	MAX AND EMILY'S EATERY	POLICY GOVERNANCE RETREAT-LUNCH	93.00
04/12/2017	101	19220	01506	MCKENNA ASSOCIATES	BLDG OFFICIAL INSP SERV - FEB 2017	6,525.00
04/12/2017	101	19221	00142	MICHIGAN OFFICE SOLUTIONS	COLOR COPY CONT. OVERAGE CHARGE 12-1816	252.23
04/12/2017	101	19222	01199	MID MICHIGAN ANSWERING SERVICE	ANSWERING SERVICE-1ST Q 2017	300.00
04/12/2017	101	19223	00463	MT. PLEASANT HEATING & AIR COND	FURNACE REPAIR JAMESON HALL	250.00
04/12/2017	101	19224	00494	NORTH CENTRAL LABORATORIES	THYODENE INDICATOR	195.12
04/12/2017	101	19225	01438	PATTERSON PLUMBING SERVICE INC.	ADD HOSE BIB IN GARAGE-WATER PLANT	525.00
04/12/2017	101	19226	00540	PRO COMM INC	BELMONT PUMP STATION #4 ANTENNA REPAIR	48.12
04/12/2017	101	19227	00549	CHRIS RADER	WWTP ALARM-CALL IN MILEAGE REIMB	10.70
04/12/2017	101	19228	01440	RESERVE ACCOUNT	RELOAD POSTAGE METER RESERVE ACCOUNT	3,000.00
04/12/2017	101	19229	01137	MARK ROCKAFELLOW	PLOW PARKING LOT-CALL IN MILEAGE REIMB	16.05
04/12/2017	101	19230	00597	SHERWIN WILLIAMS	PAINT	42.42
04/12/2017	101	19231	01364	SHERRIE TEALL	MGFOA SPRING CONFERENCE-MILEAGE REIMB	75.97
04/12/2017	101	19232	00789	U S BANK, N.A.	PAYOFF 2004 SEWER BONDS	485,435.63
04/12/2017	101	19233	01013	USA BLUE BOOK	IPP INSPECTIONS/ DIE TABS	174.43
					CHLORINE & VALVE TAGS/HYDRANT ADAPTER	851.84
					HIGH SECURITY MASTER LOCK	75.53
					PADLOCK EXTRA-LONG SHACKLE	106.03
						<u>1,207.83</u>
04/12/2017	101	19234	01314	VERIZON WIRELESS	CELL PHONES 3-16-17 TO 4-15-17	429.90
04/12/2017	101	19235	01257	JOSH WALDRON	ALARM #19 PUMP ISSUE-CALL IN MILEAGE REI	10.70
					BACKUP IN PARK-CALL IN MILEAGE REIMB	10.70
					PUMP STN #3 ALARM-CALL IN MILEAGE REIMB	10.70
					WATER TURN OFF-CALL IN MILEAGE REIMB	10.70
					#12 ALARM-CALL IN MILEAGE REIMB	10.70
						<u>53.50</u>
04/12/2017	101	19236	00703	WASTE MANAGEMENT OF MICHIGAN, INC	JAMESON PARK DUMPSTER - MARCH	106.61
					MCDONALD PARK DUMPSTER - APRIL	167.57
					TWP HALL DUMPSTER SERVICE - APRIL	54.45
					MISSION/SHOP DUMPSTER SERVICE-APR	46.35
					WWTP DUMPSTER SERVICE-APR	731.71
					ISABELLA DUMPSTER SERVICE-APR	67.76

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
						1,174.45
04/12/2017	101	19237	01236	WEB ASCENDER	WEBSITE (Q2) HOSTING 2017	90.00
04/12/2017	101	19238	00723	WINN TELECOM	PHONE SERVICE 3/15/17 TO 4/14/17	199.73
04/12/2017	101	19239	01483	XEROX FINANCIAL SERVICES	LEASE PAYMENT-MAR 2017	1,500.76

101 TOTALS:

Total of 51 Checks:

562,870.36

Less 2 Void Checks:

0.00

Total of 49 Disbursements:

562,870.36

Charter Township of Union Payroll
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CHECK DATE: March 23, 2017

PPE: March 18, 2017

NOTE: CHECK TOTAL FOR TRANSFER

Gross Payroll	\$	48,365.10
Employer Share Med		695.43
Employer Share SS		2,973.60
SUI		516.28
Pension-Employer Portion		3,145.67
Workers' Comp		476.31
Life/LTD		-
Dental		-
Health Care		-
Cobra/Flex Administration		340.00
PCORI Fee		-
Total Transfer to Payroll Checking	\$	56,512.39

NOTE: PAYROLL TRANSFER NEEDED

General Fund	\$	20,463.74
EDDA		-
WDDA		-
Sewer Fund		19,474.69
Water Fund		16,573.96
Total To Transfer from Pooled Savings	\$	56,512.39

Charter Township of Union Payroll
--

CHECK DATE: April 6, 2017

PPE: April 1, 2017

NOTE: CHECK TOTAL FOR TRANSFER

Gross Payroll	\$	53,871.36
Employer Share Med		771.01
Employer Share SS		3,296.70
SUI		222.37
Pension-Employer Portion		3,161.58
Workers' Comp		497.59
Life/LTD		449.78
Dental		2,021.10
Health Care		26,747.46
Cobra/Flex Administration		-
PCORI Fee		-
Total Transfer to Payroll Checking	\$	91,038.95

NOTE: PAYROLL TRANSFER NEEDED

General Fund	\$	34,576.79
EDDA		-
WDDA		-
Sewer Fund		31,680.41
Water Fund		24,781.75
Total To Transfer from Pooled Savings	\$	91,038.95

**CHARTER TOWNSHIP OF UNION
MEETING PAY REQUEST FORM
2017**

BOARD MEMBER: Tim Lannen

MONTH: MARCH

Date	Meeting	Time Attended		Total
		1hr or less	More than Hr	
3.7.17	County BOC	✓		\$ 50
3.15.17	Twp's COG		✓	\$ 75
3.21.17	County Commissioner meeting	✓		\$ 50

SIGNATURE: Tim Lannen Date: 3.22.17

1. This form is filled out by the board member monthly and turned into the Finance Director. Completed requests will be added to the consent agenda for approval at the next regular board meeting. After board approval, payment will be added to the next regular payroll process.
2. Only list those meetings that you have attended. You are required to list the amount of meeting time you were in attendance. The amount paid is subject to the time you spent during the actual meeting. 1 to 60 minutes is reimbursed at \$50. Anything greater than 60 minutes is reimbursed at \$75.
3. Attendances at all day conferences/sessions are reimbursed as one meeting at \$75.

Mount Pleasant Fire Department

Fire Experience Report For Union Township/City of Mt. Pleasant
Period - March 13, 2017 through March 19, 2017


Category	Code	Description	Twp	Resp	City
Fire	100	Fire, Other			
	111	Building Fire			
	112	Fires in Structures other than a Building			
	113	Cooking Fire			
	114	Chimney or Flue Fire			
	116	Fuel Burner/Boiler Malfunction			
	131	Passenger Vehicle Fire	1	11	
	132	Road freight or transport vehicle fire			
	136	Self-propelled Motor Home/Recreational			
	137	Camper or Recreational Vehicle (RV) Fire			
	138	Off-road vehicle of heavy equipment fire			
	140	Natural Vegetation Fire			
	143	Grass/Brush fire			
	150	Outside Rubbish Fire, other			
	151	Outside Rubbish Fire, trash or waste fire			
		154	Dumpster Fire		
	160	Special Outside Fire, Other			
Overpressure Rupture, (No Fire)	251	Excessive heat, scorch burns with no fire			
	231	Chemical reaction rupture of process vessel			
Rescue & EMS Incident	300	Rescue, EMS incident, other			
	311	Medical Assist to EMS Crew			5
	321	EMS Call excluding Veh. Accident			5
	322	Motor Vehicle Acc. W/ Injuries			1
	323	Motor Vehicle Acc/Pedestrian			
	324	Motor Vehicle Acc. W/no Injuries			2
	331	Lock-In (If lock out use 551)			
	342	Search for Person in Water			
	352	Extrication of Victim (s) from vehicle			
	353	Remove Victim from Stalled Elevator			
	360	Water & Ice-related Rescue, Other			
	361	Swimming /recreational water area rescue			
	3811	Technical rescue standby			
Hazardous Condition (No Fire)	400	Hazard condition other			
	410	Combustible/Flammable Gas Condition			
	411	Gasoline or Other Flammable Spill			
	412	Gas Leak (natural gas or LPG)			
	413	Oil of Combustible Liquid Spill			
	421	Chemical Hazard (No Spill or Leak)			
	423	Refrigeration Leak			
	424	Carbon Monoxide Incident			
	440	Electric Wiring/Equipment Problem			1
	441	Heat from Short Circuit			
	442	Overheated Motor			
	443	Breakdown of Light Ballast			

	444	Power Line Down			1
	445	Arcing, shorted electrical equipment			
	451	Biological hazard, confirmed or suspected			
	461	Building or Structure Weakened or Collapsed			
	462	Aircraft Standby			
	463	Vehicle Accident, general cleanup			
	480	Attempted burning, illegal action, other			
	4441	Utility Line Down			
Service Call	500	Service Call - Other			
	510	Person in Distress			
	511	Lock-out			
	512	Ring or Jewelry removal			
	520	Water Problem, Other			
	521	Water Evacuation			
	522	Water of Steam Leak			
	531	Smoke or Odor Removal			1
	542	Animal Rescue			
	552	Police Matter			
	553	Public Service			
	561	Unauthorized Burning			
	571	Cover assignment, standby, moveup			
Good Intent Call	600	Good Intent Call, Other			
	611	Dispatched and Cancelled en route			
	622	No Incident Found on Arrival	1	17	
	631	Authorized controlled burning			1
	650	Steam, gas mistaken for smoke,			
	651	Smoke Scare, Odor of Smoke			
	661	EMS call, party already transported			
	671	HazMat Investigation, no HazMat			
False Alarm & False Call	700	False Alarm, Other			
	710	Malicious, mischievous false call, other			
	715	Local Alarm System, Malicious False Alarm			
	721	Bomb Scare - No Bomb			
	730	System Malfunction			
	731	Sprinkler activation due to malfunction			1
	732	Extinguishing System Activation - Malfunction			
	733	Smoke Det. Activation - Malfunction			
	734	Heat Detector Activation - Malfunction			
	735	Alarm system sounded due to malfunction			
	736	CO detector activation due to malfunction			
	740	Unintentional transmission of alarm, other			
	741	Sprinkler activation, no fire			
	743	Smoke Det. Activation - Unintentional			
	744	Detector activation, no fire			
	745	Alarm System Act. - Unintentional	1	2	
	746	Carbon Monoxide Activation, NO CO			
Severe Weather	813	Wind Storm, Tornado/Hurricane Assessment			

Special Incident Type	911	Citizen Complaint			
	9003	Affidavit Issued			
		Total Response for Union Twp/City	3	30	18

 Emergency - MPFD

 Emergency - MPFD Secondary to MMR

 Non - Emergency

Mount Pleasant Fire Department

Fire Experience Report For Union Township/City of Mt. Pleasant
Period - March 20, 2017 through March 26, 2017


Category	Code	Description	Twp	Resp	City
Fire	100	Fire, Other			
	111	Building Fire			
	112	Fires in Structures other than a Building			
	113	Cooking Fire			
	114	Chimney or Flue Fire			
	116	Fuel Burner/Boiler Malfunction			
	131	Passenger Vehicle Fire			
	132	Road freight or transport vehicle fire			
	136	Self-propelled Motor Home/Recreational			
	137	Camper or Recreational Vehicle (RV) Fire			
	138	Off-road vehicle of heavy equipment fire			
	140	Natural Vegetation Fire			
	143	Grass/Brush fire			1
	150	Outside Rubbish Fire, other			
	151	Outside Rubbish Fire, trash or waste fire			
	154	Dumpster Fire			1
160	Special Outside Fire, Other				
Overpressure Rupture, (No Fire)	251	Excessive heat, scorch burns with no fire			
	231	Chemical reaction rupture of process vessel			
Rescue & EMS Incident	300	Rescue, EMS incident, other			
	311	Medical Assist to EMS Crew	2	14	1
	321	EMS Call excluding Veh. Accident	1	3	
	322	Motor Vehicle Acc. W/ Injuries			
	323	Motor Vehicle Acc/Pedestrian			
	324	Motor Vehicle Acc. W/no Injuries	1	2	1
	331	Lock-In (If lock out use 551)			
	342	Search for Person in Water			
	352	Extrication of Victim (s) from vehicle			
	353	Remove Victim from Stalled Elevator			
	360	Water & Ice-related Rescue, Other			
361	Swimming /recreational water area rescue				
3811	Technical rescue standby				
Hazardous Condition (No Fire)	400	Hazard condition other			
	410	Combustible/Flammable Gas Condition			
	411	Gasoline or Other Flammable Spill			
	412	Gas Leak (natural gas or LPG)			1
	413	Oil of Combustible Liquid Spill			
	421	Chemical Hazard (No Spill or Leak)			
	423	Refrigeration Leak			
	424	Carbon Monoxide Incident			
	440	Electric Wiring/Equipment Problem			
	441	Heat from Short Circuit			
442	Overheated Motor				
443	Breakdown of Light Ballast				

	444	Power Line Down			
	445	Arcing, shorted electrical equipment			
	451	Biological hazard, confirmed or suspected			
	461	Building or Structure Weakened or Collapsed			
	462	Aircraft Standby			
	463	Vehicle Accident, general cleanup			
	480	Attempted burning, illegal action, other			
	4441	Utility Line Down			
Service Call	500	Service Call - Other			
	510	Person in Distress			
	511	Lock-out			
	512	Ring or Jewelry removal			
	520	Water Problem, Other			
	521	Water Evacuation			
	522	Water of Steam Leak			
	531	Smoke or Odor Removal			
	542	Animal Rescue			
	552	Police Matter			
	553	Public Service			
	561	Unauthorized Burning			1
	571	Cover assignment, standby, moveup			
Good Intent Call	600	Good Intent Call, Other			
	611	Dispatched and Cancelled en route	1	4	
	622	No Incident Found on Arrival			
	631	Authorized controlled burning			
	650	Steam, gas mistaken for smoke,			
	651	Smoke Scare, Odor of Smoke			
	661	EMS call, party already transported			
	671	HazMat Investigation, no HazMat			
False Alarm & False Call	700	False Alarm, Other			
	710	Malicious, mischievous false call, other			
	715	Local Alarm System, Malicious False Alarm			
	721	Bomb Scare - No Bomb			
	730	System Malfunction			
	731	Sprinkler activation due to malfunction			
	732	Extinguishing System Activation - Malfunction			
	733	Smoke Det. Activation - Malfunction	1	2	
	734	Heat Detector Activation - Malfunction			
	735	Alarm system sounded due to malfunction			
	736	CO detector activation due to malfunction			
	740	Unintentional transmission of alarm, other			
	741	Sprinkler activation, no fire			
	743	Smoke Det. Activation - Unintentional			
	744	Detector activation, no fire			1
	745	Alarm System Act. - Unintentional	1	2	1
	746	Carbon Monoxide Activation, NO CO			
Severe Weather	813	Wind Storm, Tornado/Hurricane Assessment			

Special Incident Type	911	Citizen Complaint			
	9003	Affidavit Issued			
		Total Response for Union Twp/City	7	27	8

 Emergency - MPFD

 Emergency - MPFD Secondary to MMR

 Non - Emergency

Mount Pleasant Fire Department

Fire Experience Report For Union Township/City of Mt. Pleasant
Period - March 27, 2017 through April 2, 2017


Category	Code	Description	Twp	Resp	City	
Fire	100	Fire, Other				
	111	Building Fire				
	112	Fires in Structures other than a Building				
	113	Cooking Fire				
	114	Chimney or Flue Fire				
	116	Fuel Burner/Boiler Malfunction				
	131	Passenger Vehicle Fire				
	132	Road freight or transport vehicle fire				
	136	Self-propelled Motor Home/Recreational				
	137	Camper or Recreational Vehicle (RV) Fire				
	138	Off-road vehicle of heavy equipment fire				
	140	Natural Vegetation Fire				
	143	Grass/Brush fire				
	150	Outside Rubbish Fire, other				
	151	Outside Rubbish Fire, trash or waste fire				
	154	Dumpster Fire				
	160	Special Outside Fire, Other				
	Overpressure Rupture, (No Fire)	251	Excessive heat, scorch burns with no fire			
		231	Chemical reaction rupture of process vessel			
Rescue & EMS Incident	300	Rescue, EMS incident, other				
	311	Medical Assist to EMS Crew			4	
	321	EMS Call excluding Veh. Accident	1	6	2	
	322	Motor Vehicle Acc. W/ Injuries			1	
	323	Motor Vehicle Acc/Pedestrian				
	324	Motor Vehicle Acc. W/no Injuries				
	331	Lock-In (If lock out use 551)				
	342	Search for Person in Water				
	352	Extrication of Victim (s) from vehicle				
	353	Remove Victim from Stalled Elevator				
	360	Water & Ice-related Rescue, Other				
361	Swimming /recreational water area rescue					
3811	Technical rescue standby					
Hazardous Condition (No Fire)	400	Hazard condition other				
	410	Combustible/Flammable Gas Condition				
	411	Gasoline or Other Flammable Spill				
	412	Gas Leak (natural gas or LPG)				
	413	Oil of Combustible Liquid Spill				
	421	Chemical Hazard (No Spill or Leak)				
	423	Refrigeration Leak				
	424	Carbon Monoxide Incident				
	440	Electric Wiring/Equipment Problem				
	441	Heat from Short Circuit				
442	Overheated Motor					
443	Breakdown of Light Ballast					

	444	Power Line Down			1
	445	Arcing, shorted electrical equipment	1	2	
	451	Biological hazard, confirmed or suspected			
	461	Building or Structure Weakened or Collapsed			
	462	Aircraft Standby			
	463	Vehicle Accident, general cleanup			
	480	Attempted burning, illegal action, other			
	4441	Utility Line Down			1
Service Call	500	Service Call - Other			
	510	Person in Distress			
	511	Lock-out			
	512	Ring or Jewelry removal			
	520	Water Problem, Other			
	521	Water Evacuation			
	522	Water of Steam Leak			
	531	Smoke or Odor Removal	1	2	
	542	Animal Rescue			
	552	Police Matter			
	553	Public Service			
	561	Unauthorized Burning			1
	571	Cover assignment, standby, moveup			
Good Intent Call	600	Good Intent Call, Other	1	3	
	611	Dispatched and Cancelled en route			
	622	No Incident Found on Arrival			
	631	Authorized controlled burning			
	650	Steam, gas mistaken for smoke,	1	18	
	651	Smoke Scare, Odor of Smoke			
	661	EMS call, party already transported			
	671	HazMat Investigation, no HazMat			
False Alarm & False Call	700	False Alarm, Other			
	710	Malicious, mischievous false call, other			
	715	Local Alarm System, Malicious False Alarm			
	721	Bomb Scare - No Bomb			
	730	System Malfunction			
	731	Sprinkler activation due to malfunction			
	732	Extinguishing System Activation - Malfunction			
	733	Smoke Det. Activation - Malfunction			
	734	Heat Detector Activation - Malfunction			
	735	Alarm system sounded due to malfunction			
	736	CO detector activation due to malfunction	1	2	
	740	Unintentional transmission of alarm, other			
	741	Sprinkler activation, no fire			
	743	Smoke Det. Activation - Unintentional			
	744	Detector activation, no fire			
	745	Alarm System Act. - Unintentional			
	746	Carbon Monoxide Activation, NO CO			
Severe Weather	813	Wind Storm, Tornado/Hurricane Assessment			

Special Incident Type	911	Citizen Complaint			
	9003	Affidavit Issued			
		Total Response for Union Twp/City	6	33	10

 Emergency - MPFD

 Emergency - MPFD Secondary to MMR

 Non - Emergency

REQUEST FOR TOWNSHIP BOARD ACTION

TO: Board of Trustees	DATE: March 27, 2017
FROM: Mark Stuhldreher	DATE FOR BOARD CONSIDERATION: April 12, 2017
ACTION REQUESTED: Approval of the Resolution for Charitable Gaming Licenses, recognizing The Community Compassion Network (CNN) as a nonprofit organization in the community.	

Current Action x Emergency

Funds Budgeted: If Yes Account # No N/A x

Finance Approval

BACKGROUND INFORMATION

The Community Compassion Network is seeking a one day raffle license from the Charitable Gaming Board. Per the requirements of the Charitable Gaming Division, The Board of Trustees must approve a resolution stating the organization is a recognized nonprofit organization. Community Compassion Network has included documentation from the Internal Revenue Service stating their exemption.

SCOPE OF SERVICES

A copy of a resolution passed by the Union Township Board of Trustees stating the organization is a recognized nonprofit organization in the community is a qualification requirement by the Michigan Gaming Control Board.

JUSTIFICATION

This resolution allows CCN to receive a one day raffle license from the Charitable Gaming Board.

PROJECT IMPROVEMENTS

1. Community well-being and common good
2. Prosperity through economic diversity, cultural diversity, and social diversity

COSTS

PROJECT TIME TABLE

RESOLUTION

Authorization is hereby given to approve the Charitable Gaming Resolution for Community Compassion Network

Resolved by _____ Seconded by _____

Yes:

No:

Absent:



March 21, 2017

To the Members of the Union Township Board:

The Mt. Pleasant Women's City Club is hosting their annual fundraiser, Fashion for Compassion, to benefit the Women's City Club Music Scholarship and Community Compassion Network's (CCN) Nutrition Club. CCN as a beneficiary of the fund raiser and a 501(C)3 organization is seeking a one day raffle license from the Charitable Gaming Board. Items will be raffled during the event.

Fashion for Compassion will be held on April 25, 2017 at Mid-Michigan Community College, 2600 S. Summerton Rd. Mt. Pleasant, MI 48858, from 5:30—10:30 PM.

This request is presented to the Board by Peggy H. Burke, Vice-President of CCN. If there are further questions or information needed, please contact me at 989-775-0774 or peggybur@gmail.com.

Attached is a copy of our tax exempt status.

Sincerely,


Peggy H. Burke

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE

Date: DEC 10 2014

COMMUNITY COMPASSION NETWORK
1400 W BROOMFIELD ST
MT PLEASANT, MI 48858

Employer Identification Number:
46-1443205
DLN:
17053245309044
Contact Person: LOUIS F JOHNSON ID#
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
YES
Effective Date of Exemption:
July 25, 2014
Contribution Deductibility:
YES
Addendum Applies:
NO

Dear Applicant:

We are pleased to inform you that upon review of your application for exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search box to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,



Director, Exempt Organizations



State of Michigan
 Michigan Gaming Control Board
 Office of the Executive Director
 P.O. Box 30786
 Lansing, MI 48909
 Phone: (313) 456-4940
 Fax: (313) 456-3405
 Email: Millionaireparty@michigan.gov
 www.michigan.gov/mgcb

LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES
 (Required by MCL 432.103(k)(ii))

At a Regular meeting of the Charter Township of Union
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD

called to order by Supervisor Gunning on April 12, 2017
DATE

at 7:00 p.m. a.m./p.m. the following resolution was offered:
TIME

Moved by _____ and supported by _____

that the request from Community Compassion Network (CCN) of Mt. Pleasant,
NAME OF ORGANIZATION CITY

county of Isabella, asking that they be recognized as a nonprofit
COUNTY

organization operating in the community, for the purpose of obtaining charitable gaming licenses, be
 considered for Approval.
APPROVAL/DISAPPROVAL

<u>APPROVAL:</u>	Yeas: _____	<u>DISAPPROVAL:</u>	Yeas: _____
	Nays: _____		Nays: _____
	Absent: _____		Absent: _____

I hereby certify that the foregoing is a true and complete copy of a resolution offered and adopted
 by the Charter Township of Union at a Regular
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL
 meeting held on April 12, 2017.
DATE

SIGNED: _____
TOWNSHIP, CITY, OR VILLAGE CLERK
Lisa Cody, Clerk
PRINTED NAME AND TITLE
2010 S. Lincoln, Mt. Pleasant, MI 48858
ADDRESS

Organization Information: PO Box 237, Mt. Pleasant, MI 48804
ORGANIZATION'S MAILING ADDRESS, STREET, CITY, ZIP
Sarah Gilbert, President (989) 259-2819
ORGANIZATION'S PRINCIPAL OFFICER NAME AND TITLE PHONE NUMBER



REQUEST FOR TOWNSHIP BOARD ACTION

TO: Board of Trustees	DATE: April 5, 2017
FROM: Mark Stuhldreher, Township Manager	DATE FOR BOARD CONSIDERATION: April 12, 2017
ACTION REQUESTED: Consider approval of a Service Agreement with Granger Waste Services to provide solid waste collection and disposal services for the annual Clean Up Day event and to allow execution of the Agreement by the Township Manager	

Current Action Emergency

Funds Budgeted: If Yes Account #101-265-801 No N/A

Finance Approval MDS

BACKGROUND INFORMATION

The Annual Clean Up day is scheduled for June 10, 2017. This event allows an opportunity for residents of the Township to properly dispose of bulk items such as furniture, certain electronic devices and allowable scrap metals, among other items. This event is sponsored by the Union Township Sustainability Citizen Task Force.

Granger Waste Services provides equipment and drivers to facilitate the collection and proper disposal of allowable bulk items. The Service Agreement has been reviewed by the Sustainability Citizen Task force and they recommend approval.

SCOPE OF SERVICES

Granger will provide two (2) rear-end load compaction vehicles with one (1) operator/driver per vehicle from 8:00 am until noon or until both vehicles are full to capacity

JUSTIFICATION

To ensure the proper handling and disposal of allowable items, professional assistance is required.

PROJECT IMPROVEMENTS

The following Board of Trustees goals are addressed with the approval of the Plan (From Policy 1.0: Global End)

- Community well-being and common good
- Safety
- Health
- Natural Environment

COSTS

The cost of service is \$2,295.00 assuming not tonnage overage or Freon removal.

PROJECT TIME TABLE

The services will be provided on June 10, 2017 from 8:00 am until noon.

RESOLUTION

It is Resolved that Service Agreement with Granger Waste Services is approved and that the Township Manger can sign said Agreement on behalf of the Township.

Moved by _____ Seconded by _____

Yes:

No:

Absent:

Union Charter Township
Solid Waste Collection and Disposal
Service Agreement for 2017 Clean Up Event



Service Agreement

THIS SERVICE AGREEMENT (the "Agreement") made and entered into on this, _____ by and between Union Charter Township, (hereinafter referred to as the "Township"), and Granger Waste Services, a Michigan corporation, (hereinafter called the "Contractor"), and together called the "Parties."

WITNESSETH:

WHEREAS, the Township desires to secure the services of the Contractor, which include service for an annual clean up, including containers, hauling, and disposal of solid waste;

WHEREAS, the Contractor desires to provide said services in compliance with the Township ordinances;

NOW, THEREFORE, IT IS HEREBY AGREED AS FOLLOWS:

Contractor agrees to provide solid waste collection and disposal as detailed below:

1. Services and Costs

The Contractor will provide collection and disposal of trash, garbage and bulk items as detailed below.

Drop Off Collection: Two (2) Rear-end Load Compaction Vehicles with One (1) Operator/Driver per Vehicle

Includes: One and one-half (1.5) hours of travel time per vehicle, four (4) hours of collection time per vehicle, and five (5) tons of disposal per vehicle. Tonnage over 5 (five) tons per vehicle billed at \$48 per ton. Note: Freon (or similar) removal: \$25.00 per item.

TOTAL COST (WITHOUT TONNAGE OVERAGES AND FREON REMOVAL): \$2,295.00

2. Location, Date, and Schedule

The Contractor shall provide services under this agreement at Kelly Shorts Stadium, located on the campus of Central Michigan University, with an address of East Campus Drive, Mount Pleasant, Michigan, 48858, Parking Lot 63E. The clean up event will take place on June 10, 2017, and will run from the 8:00 a.m. until noon or until both vehicles are full to capacity.

3. Contractor's Staff/Drivers

Contractor's staff/drivers will be available to run equipment and assess waste acceptance, however, they will not unload materials from vehicles or load material into equipment or vehicles. Contractor's staff/drivers shall not allow material that does not meet Contractor's waste acceptance guidelines to be collected.

4. Waste Acceptance Guidelines

The Township recognizes that the Contractor will collect only items of trash, garbage, and bulk items as acceptable to federal laws, state laws, local ordinances, and Contractor's waste acceptance guidelines. Contractor reserves the right to refuse to collect refuse that does not conform to federal laws, state laws, local ordinances (including the Township code), and Contractor's waste acceptance

guidelines. The Contractor shall not be required under this contract to collect any hazardous or special waste. Contractor's waste acceptance guidelines are detailed in Exhibit A.

5. Solid Waste Disposal

All solid waste collected for disposal by Contractor will be hauled to its licensed disposal site located within Clinton or Ingham County, Michigan, for final disposal. Contractor reserves right to dispose of solid waste at alternate licensed disposal sites and to use transfer stations for intermediate handling of materials.

6. Insurance

The Contractor shall provide liability and property damage insurance in such amounts as may be reasonably required by the Township, copies of which policies of insurance shall be provided to the Township upon request. The Contractor shall also procure workers compensation insurance for all its employees, copies of which policies shall be provided to the Township upon request.

7. Payment

The Township shall provide payment upon receipt of Contractor's invoice and approval of the invoice through the Township's accounts payable process. Invoices unpaid for thirty days may be subject to late payment fees.

8. Entire Agreement

Township and Contractor agree that this Service Agreement shall be deemed to supersede and cancel any other agreement between the Contractor and the Township relating to the transactions herein contemplated. None of the prior or contemporaneous negotiations, preliminary drafts, or prior versions leading up to this Service Agreement and not set forth herein shall be used by any parties to construe or effect the validity of this Service Agreement. Each party acknowledges that no representation, inducement or condition not set forth has been made or relied upon either party.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed by their duly authorized representatives.

UNION CHARTER TOWNSHIP

GRANGER WASTE SERVICE

Mark Stuhldreher Date
Township Manager

Sean McHugh Date
Director of Sales

EXHIBIT A - GRANGER WASTE ACCEPTANCE GUIDELINES

PROHIBITED WASTES

The following prohibited wastes cannot be accepted under any condition or from any source:

- Hazardous or toxic waste as defined by local, state or federal laws or regulations
 - Hazardous wastes are materials that are ignitable, corrosive, reactive or toxic, as well as listed wastes such as pesticides, herbicides, solvents and their containers
- Hazardous waste containers/labels
- Explosives, ammunition and firearms
- Low-level radioactive waste and radioactive labeled containers
- PCBs or materials containing PCBs (including, but not limited to, ballasts and transformers)
- Lead acid batteries
- Liquid wastes (or free liquids)
- Sewage and septic waste
- Oil-based paint
- Used oil
- Materials that adversely affect the liner of leachate system

The following conditionally prohibited wastes can be accepted if the specific conditions indicated are met:

- Appliances containing Freon (Freon must be removed prior to disposal)
- Asbestos (requires proper packaging and handling)
- Empty drums (must be clean and crushed)
- Medical waste (decontaminated or packaged as required)
- Whole motor vehicle tires (must be cut in half)
- Yard Clippings or yard waste (diseased or infested)

SPECIAL WASTES

- The following special wastes can be accepted if the specific conditions indicated are met:
- Compressed gas cylinders (must be empty and valve must be removed)
- Contaminated soil (requires testing to confirm non-hazardous and landfill pre-approval)
- Animal carcasses (will not be accepted in large quantities)
- Electronic waste (accepted only from households and exempt generators)
- Fluorescent light ballasts (without PCBs only)
- Fluorescent tubes (accepted only from households and exempt generators)
- Latex or acrylic household paint (must be in non-liquid form)
- Incinerator ash (requires testing to confirm non-hazardous and landfill pre-approval)
- Oil filters (must be drained for 24 hours)
- Industrial/manufacturing byproducts, including but not limited to, sandblasting materials, grinding or cutting waste, sludge(s) from pits or tanks, degreasing waste, and printing waste (require testing to confirm non-hazardous and landfill pre-approval)



REQUEST FOR TOWNSHIP BOARD ACTION

To: Board of Trustees **DATE:** April 5, 2017
FROM: Mark Stuhldreher, Township Manager **DATE FOR BOARD CONSIDERATION:** April 12, 2017
ACTION REQUESTED: Consider approval of a Service Agreement with Advanced Technology Recycling(ATR) to provide electronic waste collection and disposal services for the annual Clean Up Day event and to allow execution of the Agreement by the Township Manager

Current Action Emergency

Funds Budgeted: If Yes Account #101-265-801.000 No N/A

Finance Approval MDS

BACKGROUND INFORMATION

The Annual Clean Up day is scheduled for June 10, 2017. This event allows an opportunity for residents of the Township to properly dispose of bulk items such as furniture, certain electronic devices and allowable scrap metals, among other items. This event is sponsored by the Union Township Sustainability Citizen Task Force.

ATR provides equipment and drivers to facilitate the collection and proper disposal of allowable electronic waste. The Service Agreement has been reviewed by the Sustainability Citizen Task force and they recommend approval.

SCOPE OF SERVICES

ATR will provide a box truck and two (2) staff persons from 8:00 am until noon or until the vehicle is full to capacity.

JUSTIFICATION

To ensure the proper handling and disposal of allowable items, professional assistance is required.

PROJECT IMPROVEMENTS

The following Board of Trustees goals are addressed with the approval of the Plan (From Policy 1.0: Global End)

- Community well-being and common good
- Safety
- Health
- Natural Environment

COSTS

The cost of service is \$700.00. An additional fee of \$.50 per pound will be charged for broken, dismantled or bare tube CRT's. In the past, the collection and disposal of electronic waste was provided by another firm free of charge. This method did not provide acceptable assurances to the Township that the waste was being

disposed of properly. As such, this component of the program was not part of the budget as originally adopted. This expense will be included in the next budget amendment.

PROJECT TIME TABLE

The services will be provided on June 10, 2017 from 8:00 am until noon.

RESOLUTION

It is Resolved that Service Agreement with Advanced Technology Recycling (ATR) is approved and that the Township Manger can sign said Agreement on behalf of the Township.

Moved by _____ Seconded by _____

Yes:
No:
Absent:

*Union Township MI
Reduce - Reuse - Recycle*

Electronics Recycling Disposal Service

Proposal respectfully submitted by:



Advanced Technology Recycling

B&K Technology Solutions dba
Advanced Technology Recycling
3714 Jefferson St. Wyoming, MI 49548
Proposal Contact: Brodie Ehresman
P. 616-452-7779 or email: brodie@atrecycle.com

Contact Information:

Advanced Technology Recycling
3714 Jefferson Ave. SE
Wyoming, MI 49548
616-452-7779

ATR Corporate Contacts are listed below:

Brodie Ehresman- BDM- Brodie@ATRecycle.com
Barbara J. Ehresman- CEO- Barb@ATRecycle.com
Kenneth Ehresman- COO- Ken@ATRecycle.com

Company Information:

Electronics Waste (“e-waste”) is the fastest growing waste stream in the world, a global problem Advanced Technology Recycling (ATR) is joining forces together with government entities, schools and businesses in order to manage whatever capacity needed. In 2016, ATR processed 18+ million pounds of electronics and every year the company plans to continue to increase the amount of e-waste recycled. Advanced Technology Recycling is a Woman Owned Small Business incorporated in the state of Illinois, employing more than 150 people across 8 U.S. sites; Illinois, New York, Michigan, Alabama, Virginia, Utah and Texas. The parent company, B&K Technology Solutions, has over 25 years experience in the information technology industry, with over a decade experience in electronics recycling and 20 years experience as a merchant wholesaler of new technology and remarketed electronic materials.

ATR is ISO 14001:2004, OHSAS 18001:2007 and R2:2013 certified, possessing \$5 million Pollution Liability Insurance and \$3 million Data Breach Insurance Policy. Additionally, ATR has in place financial guarantees for site closure and clean up in the unlikely event that it would be required in accordance to state laws. ATR is focused on sustaining a regional footprint with local municipalities, residents and businesses as the company continues its expansion nationwide. ATR is committed to providing a dependable electronic recycling option for businesses, residents and government municipalities that is environmentally sound and without compromising secure alternatives.

Additionally, ATR possesses the following qualifications:

- R2 (Responsible Recycling) Certification
- International Organization for Standardization (ISO 14001) Certification
- International Traffic in Arms Regulations (ITAR) Registered and Compliant
- OSHAS-18001 Occupational health and Safety Assessment Specification certification
- Microsoft Registered Refurbisher
- Xerox Authorized Service Partner
- CompTIA A+ Certified IT Technicians
- Michigan Recycling Coalition Member
- Indiana Department of Environmental Management (IDEM)
- Texas Commission of Environmental Quality (TCEQ)
- Wisconsin Department of Natural Resources
- Michigan Department of Environmental Quality-

Acceptable E-waste List

Accepted Items (working and non-working):

Computer components (accepted and covered):

- Computers, printers, copiers, monitors, keyboards, speakers, mice, cables, PDAs
- Laptops, Desktops, Small UPS', Tablet computers
- Computer parts including but not limited to: circuit boards, hard drives, optical drives, power supplies, ribbon cables, RAM
- Networking equipment, hubs, switches, routers, cables, modems, scanners
- Flat Panel Displays, LED, LCD and Plasma Technologies

Communication Devices and Other Office Electronics (Accepted but not Covered):

- Cash registers, typewriters, adding machines, calculators
- Copiers, duplicators, voice recorders
- Label makers
- Portable power banks and coin counters
- Telephones, PBX systems, answering machines, fax machines,
- CB radios, ham radios, cell phones, pagers, Black Berry/ Palm Units, GPS units, Bluetooth serial port adapter
- Rechargeable batteries, battery chargers and adapters, surge strips
- Video recorders, video monitors, security systems, walkie-talkies

Entertainment (Accepted and Covered, Tv's only):

- Television, VCRs, Radios, stereo equipment, tape recorders, record players, remote controls, MP3 players, compact disc players, e-readers
- Electronic toys, amplifiers, electronic keyboards
- Hand-held gaming devices, game consoles, Walkmans, sewing machines
- Digital cameras, camcorders

Miscellaneous: (Accepted and NOT covered)

- cables/cords/wire

Unaccepted Items:

- Refrigerators, dehumidifiers, air conditioners and other Freon-bearing devices
- Microwaves, stoves, washer/dryers, garbage compactors, dishwashers
- Fluorescent lighting, ballast and other devices containing PCBs
- Medical waste
- Thermostats, fire detectors
- Alkaline batteries, other than installed in equipment
- Household hazardous waste
- Gas powered equipment and lawn equipment
- Vacuum cleaners
- Desk/Office furniture or lighting
- Can openers, toaster ovens, coffee makers, digital (non-mercury) thermometers, digital kitchen scales and other small appliances
- Window fans, Electric motors
- Electronic exercise equipment

Hard Drive Procedures:

Data Security Procedures: ATR takes data security VERY seriously and employs generally accepted data destruction procedures. Data destruction processes are reviewed and validated internally by employees with a technological background and two times a year per our R2 certification. ATR also audits each hard drive to a separate test that confirms wiping, The Validator. For data wipes, ATR utilizes a process that is compliant to NIST standards. Hard drives, once pulled from the data bearing device, are kept in locked bins or steel cages in secure areas guarded by controlled badge access and 24-hour CCTV cameras. ATR has in place additional procedures for other data bearing devices, including media tapes/CDs, which are secured prior to physical destruction. Additionally, ATR can provide a comprehensive materials management service for multiple types of components, offering guaranteed destruction methods for testing apparatus, electronic components and client prototypes.

Recycling Methods and Certifications:

ATR is registered with the Illinois Environmental Protection Agency, Michigan Department of Environmental Quality, NY-WI-TX-AL-IN-UT-NJ-PA-VA, and complies with all local, state and Federal guidelines when processing equipment.

ATR is an ISO 14001 company and maintains a documented environmental, health and safety management system (EMS) compliant with ISO 14001 requirements. ATR staff undergoes ongoing staff training programs to keep staff up-to-date on industry changes and correct EMS procedures.

ATR is an R2:2013 (Responsible Recycling) and OHSAS 18001:2007 certified company.

ATR possesses the following insurance policies: \$1,000,000 general liability, \$1,000,000 auto liability, \$1,000,000 workers compensation, \$5,000,000 umbrella, \$5,000,000 pollution liability and \$1,000,000 data breach insurance. Certification of insurances can be made available upon request.

ATR is committed to the managing of used and end-of-life electronics equipment based on a re-use, recover, and dispose hierarchy; including on-site and downstream materials management throughout the recycling chain.

The majority of equipment entering the ATR facility from the residential scrap stream will be de-manufactured with remaining commodities sent to qualified audited downstream vendors to be repurposed in new manufacturing. The processing of electronic equipment complies with all Federal, State and Local laws and regulations. ATR also complies with R2 standards as outlined in the *Responsible Recycling Practices Standards*.

ATR does not export e-scrap or any remaining components to developing countries.

As outlined in the company environmental policy, ATR is committed to the prevention of pollution and prevention of injury and ill health. Additionally, ATR is committed to the Managing of Focus Materials as outlined in the Responsible Recycling (R2) Practices Standards with due diligence to protect the environment.

ATR does not utilize prison labor to process electronics.

ATR utilizes NIST approved standards to destroy data on hard drives and other devices that contain data. If hard drives are not remarketable or are damaged, ATR utilizes guaranteed destruction methods to destroy data bearing devices.

Transportation Compliance:

The ATR US DOT identification number is: 1419830

ATR utilizes company vehicles and employees to transport all equipment. ATR personnel driving company Semis and boxed trucks have the required licenses, as required by the State of Illinois.

COST STRUCTURE:

ATR would like to offer the following cost structure to Union Township, MI:

Processing and Recycling: All CED and EED items on ATR accepted item list: **Free**

Broken, Dismantled or Bare Tube CRT: **\$0.50** per pound
Please do not accept these devices, they are hazardous to handle and it's our intent to discourage scrapping behavior by not accepting the remaining components.

Logistics:

Event Staff:

\$100 per person (ATR prefers to send at least 2 people)

Option Two:

Box truck: **\$500.00** usage (holds roughly 12 Pallets or 10,000 pounds)

Supplies: ATR will provide pallets and gaylords during the event should you decide to setup a permanent collection site you can order more at the cost of **\$10.00** per gaylord and **\$5.00** per pallet charge, **\$15.00** per set.

Payment:

ATR can bill Union Township if a PO is assigned or we accept all major credit cards. This will also include reporting by equipment category weight free of charge.

This proposal is respectfully submitted by B&K Technology Solutions DBA Advanced Technology Recycling in response to Union Township: Electronics Recycling Disposal Services.

Brodie Ehresman

Brodie Ehresman

Account Manager: Advanced Technology Recycling (ATR)

Date: 2/17/17

Union Township, MI

Date: _____

Union Township, MI

Date: _____